Department of Public Safety

JESS L. ANDERSON

*Commissioner*

 State of Utah

TED BLACK

*State Fire Marshal*

 SPENCER J. COX

 *Governor*

 DEIDRE M. HENDERSON

 *Lieutenant Governor*

 **M E M O R A N D U M**

**TO:** LP Gas Board Members

**FROM:** Jon Ritchie

Chief Deputy, State Fire Marshal

**DATE:** March 14, 2024

**SUBJECT:** LP Gas Board Meeting

**Virtual Meeting**

An LP Gas Board meeting has been scheduled for **Thursday, March 14, 2024, at 10 A.M. This meeting will be held virtually. Members of the public that wish to participate must contact the State Fire Marshal’s office prior to 12:00 P.M., Wednesday, March 13, 2024, or join us at: https://meet.google.com/ebm-tcgm-tee**

*BOARD MEMBERS ARE ENCOURAGED TO ATTEND IN PERSON.*

The agenda for the Board meeting will be as follows:

1. This Board meeting is called to order and welcomed by Chair, Greg Rynders.
2. Is a quorum present? Members\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
3. Approval of the minutes of the December 14, 2023, Board meeting.
4. Open meeting training for year 2024, Marcus Yockey
5. Incident reports:
	1. Overfilled cylinder incident, 12-1-23, Justin Cheever.
	2. Vaporizer fire Wasatch County, 2-5-24, Keith Claybaker.
6. Discussion, Boyd Cook. How to communicate to distributors and resellers importance of:
	1. Reporting incidents
	2. LPG Certification
	3. Inspecting cylinders (flyer and decals)
7. Approval by the Board of a virtual meeting June 13, 2024
8. Report to the Board of Utah legislative items, Ted Black, Utah State Fire Marshal
9. What to do if I am contacted by the media? Ted Black, Utah State Fire Marshal.
10. Distribute new 2024, NFPA 58 code books (including copy of NFPA 58 handbook).
11. Old business:
12. New business:
13. Online testing update, Boyd Cook.
14. Public Comment (limit to 3 minutes)

Next meeting date and time: Thursday, June 13, 2024, at 10 A.M. The meeting will be held virtually as well as in person.