

**UTAH STATE FIRE PREVENTION BOARD**  
**November 8, 2022 Meeting Minutes**  
**APPROVED**

**BOARD MEMBERS PRESENT**

David Olsen, Board Chair  
Chris Dawson  
Joseph Decker  
Craig Humphreys

Derek Maxfield  
Frank Park  
Patrick Tomasino

**BOARD MEMBERS ABSENT**

Michael Phillips  
Jared Larson

Chris Kimball  
Brett Ostler

**STAFF PRESENT**

Jon Ritchie, Chief Deputy Fire Marshal  
Michael Gadd, Assistant Attorney General  
Jana DeMille, Board Secretary  
James Barnett  
Shane Cook

Chris Hendrickson  
Shane Maughan  
Andrew McCormick  
Kelly Snow  
Sheri Stevens

**STAFF EXCUSED**

Ted Black, State Fire Marshal

**OTHERS**

Members of the public and the fire service were in attendance at this meeting. The attendance log is kept with the full record of the meeting.

**Item #1,** Board meeting called to order by Board Chair David Olsen. The meeting started at 8:35 A.M., over Google Meet and at the State Fire Marshal's Office. Board Member Roll Call – quorum present.

**Item #2,** Approval of the September 14 board meeting minutes. Motion made by Frank Park; seconded by Craig Humphreys. Motion passed.

**Item #3,** Report to the Board by Chief Scott Spencer, Chair, Utah Fire Service Certification Council.

- Chief Spencer gave an in-depth report on the Certification Council. The last meeting was held September 21. The council and certification staff continue to stay busy with certification testing, certification requests, and updates/improvements to programs.
- The next meeting of the Certification Council is November 16 at 10 am. Board members are invited if they are interested in attending.
- Chief Olsen expressed the Board's appreciation for the ongoing efforts of the Council.

**Item #4,** Report to the Board by Brad Wardle, Director, Utah Fire Rescue Academy.

- Mr. Wardle gave a PowerPoint presentation on the annual report and strategic and operating plans of UFRA. The annual report is being printed and will be distributed later.

**Item #5,** Legislative status of the 2021 International Fire Code, Ted Black, Utah State Fire Marshal.

- Presented by Jon Ritchie, Chief Deputy, on behalf of Ted Black. The IFC is currently on hold in the Business & Labor committee. SFMO will continue to follow the progress and will provide updates as available.

**Item #6,** Approval by the Board to conduct the January 2023 Fire Prevention Board meeting virtually.

- Motion made by Craig Humphreys to conduct January's meeting virtually. Seconded by Frank Park. The motion passed.

**Item #7,** Old Business: None

**Item #8,** New Business: None

**Item 9,** Next Board Meeting will be January 10, 2023, beginning at 8:30 am at the Utah State Fire Marshal's Office, 410 W 9800 S, Suite #372, Sandy, Utah 84070. This meeting will be both virtual and in person.

- Motion made by Patrick Tomasino to adjourn the meeting. Seconded by Derek Maxfield. Motion passed and meeting was adjourned.