



## Paper Testing instructions



To whom it may concern,

In an effort to streamline the propane certification process, we are changing the way we are accepting applications and dispenser tests. Moving forward we recommend that if possible to have employees fill out the application, take the test, and pay online all in one-step.

For online testing and other information go to <https://firemarshal.utah.gov>

If you are unable to use the online system, we will accept the application and test as long as payment of \$20 accompanies each application and test. Otherwise, your paperwork will be returned.

If your corporate office pays for the LPG certificate, mail all paperwork directly to them; otherwise send check, application, and test to:

Utah State Fire Marshal  
410 West 9800 South 3rd Floor  
Sandy, Utah 84070

Once we receive and process payment, application(s) and test(s), we will mail out the receipt and certificate card(s).

If you have any Questions or issues you can contact any of the following:

Justin Cheever 385-831-5979  
Keith Claybaker 385-396-6447  
Boyd Cook 801-580-3443

Sincerely,  
Utah State Fire Marshal Office