



SCHOOL INSPECTION FORM

Utah State Fire Marshal
 410 West 9800 South, 3rd floor
 Sandy, Utah 84070
 Phone: 801-256-2382

Facility _____
Address _____
City _____
School District _____

DATE OF INSPECTION OR RE-INSPECTION _____

Have any of the building spaces changed since the last inspection? Yes No

EXITWAYS:

- | | | | | |
|--|-------------|-----|----|-----|
| 1. Are all exterior exit doors serving an occupant load of more than 50 equipped with panic hardware? | IFC | Yes | No | N/A |
| 2. Is the panic hardware on exit doors free of chains and padlocks or any other device that would prevent operation? | IFC | Yes | No | N/A |
| 3. Are fire rated doors closed and not wedged or blocked open?
NOTE: Magnets connected to the alarm system are ok. | IFC | Yes | No | N/A |
| 4. Are all required exit signs visible and operational? | IFC | Yes | No | N/A |
| 5. Does the emergency lighting system work and has it been tested?
NOTE: Testing shall be performed and logged as per IFC or NFPA 101.7.9 | IFC | Yes | No | N/A |
| 6. Are corridors, stairways, and exit doors free and clear of any storage, furniture, or obstructions of any type? NOTE: Classroom doors may be fitted with friction hold open closures on the door. | IFC | Yes | No | N/A |
| 7. Do Time-out rooms comply with State rules? | SR R | Yes | No | N/A |

FIRE PROTECTION EQUIPMENT AND ACCESS:

- | | | | | |
|---|--------------|-----|----|-----|
| 1. Is there sufficient access to the school on all weather roads? | IFC | Yes | No | N/A |
| 2. Are fire hydrants accessible and spaced for reasonable access? | IFC | Yes | No | N/A |
| 3. Is the fire alarm system in proper working condition? | IFC | Yes | No | N/A |
| 4. Did you test the fire alarm system? | IFC | Yes | No | N/A |
| 5. Are there a sufficient number of fire extinguishers throughout the building and are they tagged annually? NOTE: Travel distance to an extinguisher shall not exceed 75 feet. | IFC | Yes | No | N/A |
| 6. If an automatic fire sprinkler system is installed, are all sprinkler heads clean, unobstructed and is the system properly tagged? | IFC | Yes | No | N/A |
| 7. Are all sprinkler valves open and does the sprinkler riser gauges show design pressure as indicated on the riser tag? | IFC | Yes | No | N/A |
| 8. Has the fire sprinkler system been quarterly tested and a log maintained, and is the log on site? | IFC | Yes | No | N/A |
| 9. Is there a hood fire suppression system in the kitchen and does it have a current inspection tag on the system? | IFC | Yes | No | N/A |
| 10. Is the hood fire suppression system a UL 300 listed system? | SR R- | Yes | No | N/A |

ELECTRICAL:

1.	Are all exposed wiring, junction boxes and appliances properly secured, grounded and safe?	IFC	Yes	No	N/A
2.	Are approved (UL/FM listed) multiplug adapters in use? NOTE: The use of common extension cords is prohibited.	IFC	Yes	No	N/A
3.	Have electrical outlet boxes been checked for arcing or breakage?	IFC	Yes	No	N/A
4.	Are all circuits breakers free of tape and properly marked?	IFC	Yes	No	N/A

STORAGE:

1.	Are all spaces below stairways/ramps free of storage?	IFC	Yes	No	N/A
2.	Are all combustible, flammable or hazardous chemicals stored in a separate room outside of the school or in a rated cabinet?	IFC	Yes	No	N/A
3.	Are approved safety containers used for all flammable liquids?	IFC	Yes	No	N/A
4.	Are all oily rags and waste stored in metal containers with lids?	IFC	Yes	No	N/A

BOILER/FURNACE ROOMS & HOT WATER HEATERS:

1.	Are all required rated doors to boiler/furnace rooms compliant?	IFC	Yes	No	N/A
2.	Are all doors to boiler/furnace rooms or heater rooms equipped with self-closing and latching devices?	IFC	Yes	No	N/A
3.	Is all heating equipment including flues, pipes, ducts and steams lines in good serviceable condition and well maintained?	IFC	Yes	No	N/A
4.	Are combustibles spaced a reasonable distance from hot water heaters?	IFC	Yes	No	N/A

GENERAL FIRE SAFETY:

1.	Is the area around kilns maintained free of any combustible loading?	IFC	Yes	No	N/A
2.	Are the wood and metal shops clean and neat.	IFC	Yes	No	N/A
3.	Does the dust collection system work properly in the wood shop?	IFC	Yes	No	N/A
4.	Are garbage bins away from the building and not under overhangs?	IFC	Yes	No	N/A
5.	Are fire drills being conducted and proper documentation on site? NOTE: Fire drills are to be conducted in elementary schools monthly. In secondary schools fire drills are to be conducted every two months up to a total of four, with the first fire drill occurring within the first two weeks of school.	SR R-	Yes	No	N/A
6.	Is address on building and visible?	IFC	Yes	No	

