

MINUTES
UTAH STATE LPG BOARD
September 11, 2015

Pending Approval

BOARD MEMBERS PRESENT

Don Adams
Karl Humphrey
Les Whitney
Ellis Willson

BOARD MEMBERS EXCUSED

Richard Martin, Chair
Tracy Halladay
Amanda Clark-Cross

STATE FIRE MARSHAL'S OFFICE STAFF

Coy Porter, SFM
Ted Black, Chief Deputy
Boyd Cook
Kurt Nielsen
Robert Erickson
Kevin Bolander, Assistant AG

STAFF EXCUSED

Jana DeMille

Item #1 The meeting was called to order at 10:00 a.m., with Vice Chair Don Adams presiding. Board Members Rich Martin, Tracy Halladay, and Amanda Clark-Cross were excused.

Item #2 Board Member Ellis Willson made motion to approve the minutes of the March 15, 2013 Board Meeting. Board Member Les Whitney seconded the motion. All Board Members voted in favor. The March 15, 2015 Board Meeting Minutes were approved.

Item #3 Chief Deputy Ted Black addressed the concerns of Brett Folkman, member of the public, which were raised at the March 15, 2015 Board Meeting. The State Fire Marshal's Office has researched several years of billings to Mr. Folkman's company. Over the past several years, the annual fees have gone down. The fees are based on the company's classification and the number of certified employees. The SFMO has not had a fee increase in a number of years and the service provided remains the same.

Item #4 Boyd Cook – Happy to report that online testing for LP Gas is now up and running. It has been going well with very few glitches. Boyd provided a visual presentation showing how someone would log on to the State Fire Marshal's website to take an LP Gas test. He also showed how to locate the list of certified LP Gas companies and certified employees. SFM Porter reviewed the enhanced security measures of this site and also many other benefits of the new testing program.

New Business: State Fire Marshal Porter presented some informational items:

- a. R710 State Administrative rules can be accessed online. Every 5 years the rules must be reviewed and submitted to the State Rules Committee, notifying them that the rules are pertinent and should continue. We are currently doing a 5 year review.
- b. If there are any requests for fee schedule changes, those requests must be submitted about this time each year. They will then be reviewed and voted on by the legislature. We do not have any requests for fee schedule changes.
- c. The State Fire Marshal's Office has been asked to do a presentation to a group who does business licensing throughout the State. This is a group of city and county representatives. They asked that we tell them about our licensing and certifications programs. This presentation will take place next week.
- d. Chief Deputy Ted Black – After our last board meeting had to be cancelled, our attorney pointed out that it is not legal to cancel these meetings. For future meetings with few agenda items, we suggest meeting briefly via computer or telephone conference. The Board was asked for comment. Board comments were all favorable. Kevin Bolander stated that the law requires the Board meet quarterly.

Item #5 Ellis Willson made motion to adjourn this meeting. Karl Humphrey seconded. All voted in favor and the meeting was adjourned.

NEXT MEETING:

Friday, December 11, 2015, 10 am

**Murray City Hall, Council Chambers,
5025 South State, Murray, UT 84107**