

MINUTES
UTAH STATE LPG BOARD
September 23, 2016

Pending Approval

BOARD MEMBERS PRESENT

Don Adams, Chair
Amanda Clark-Cross
Tracy Halladay
Karl Humphrey
Les Whitney
Ellis Willson

BOARD MEMBERS EXCUSED

STATE FIRE MARSHAL'S OFFICE STAFF

Ted Black, Chief Deputy
Boyd Cook
Kurt Nielsen
Robert Erickson
Jana DeMille

STAFF EXCUSED

Coy Porter, SFM
Kevin Bolander, Assistant AG

Item #1 The meeting was called to order at 10:00 a.m., with Chair Don Adams presiding.

Item #2 Board Member Ellis Willson made motion to approve the minutes of the June 10, 2016 Board Meeting. Board Member Karl Humphrey seconded the motion. All Board Members voted in favor. The June 10, 2016 Board Meeting Minutes were approved.

Item #3 Boyd Cook, Deputy State Fire Marshal reported to the Board on the Rocky Mountain Propane Association Convention. Good training was provided on the installation of a new kind of vaporizers for propane tanks. There was training on the proper way of rebuilding pumps. There was a presentation on the different types of equipment now on the market, i.e., regulators, tools, fittings, new technology in regulators and valves. The industry is moving forward with the new technology available. There was also a good presentation on the distributor's responsibility to do leak checks and system inspections and to document them. CETP training was also discussed. There will be training in Salt Lake City on June 13-14, 2017 for advanced appliance installation. This will cover CETP 4.1 and 4.2. The spring meeting for the Rocky Mountain Propane Association will be March 23 - 24, 2017 in Idaho Falls, ID.

Item #4 Kurt Nielsen, Deputy State Fire Marshal reported to the Board on propane inspections at the Utah State Fair Park, prior to the State Fair. Sept 7-8 conducted inspections on food vendors, portable trailers, etc. Most everyone was compliant. There were a lot of questions and we provided some good education for vendors. One vendor had a leaky tank and was given a verbal warning to repair it. The next day he was using the still-leaking tank. We immediately had him unhook it and remove it from the premises. He was given a written warning that if this was not repaired and again on-site, he would be shut down for the duration of the fair. Upon follow-up, we found the tank was repaired and there were no further issues. Robert Erickson added that recommendations to vendors were well-received and acted upon. Oliver Moore,

another Deputy State Fire Marshal, was also involved in these inspections. Oliver is over hood systems and suppression. Oliver found several items of concern and these were addressed.

Item #5 Ted Black, Chief Deputy State Fire Marshal reported the recommendation from staff addressing Propane Network's incident in Eureka. Staff recommends that the Board direct Propane Network to implement a training program on vehicle safety and securing the vehicle when stopped, and requests that Propane Network be required to report to the Board in the next meeting. Wes Brown of Propane Network addressed the Board stating they currently have only one employee and this issue has already been addressed verbally with that employee, and stickers have been put in their trucks to reminding drivers of putting chocks down. After further discussion it was determined to send out a statement to the propane industry reminding everyone of the importance of chocking the tires. Motion was made by Karl Humphrey to draft a memo to the propane industry on vehicle safety and reminding all drivers "when your feet hit the ground, the chocks go down." Motion was seconded by Ellis Willson. Motion carried. (Note: memo was sent out to propane industry on October 6, 2016)

Item #6 Ted Black, Chief Deputy State Fire Marshal, reported on the status of R710 Rules. The rules have been re-written to comply with the rule on rule-writing. The strike-outs in the rules mean this information is found elsewhere in the code and should not be repeated in rule. The definitions for container and dispenser have been added into the rule. At the end of the rule, the fees are struck out because they are found in the State Fee Schedule. The fees still exist but will no longer be shown in the rule. Penalties were change to reflect the way the law is written. The rules will be published for 90 days with the strike-outs, and then the new rules will be published.

Item #7 Report to the Board by Coy Porter, State Fire Marshal concerning the status of the open Board positions. As Fire Marshal Porter was not available for this meeting, this item was tabled.

Item #8 No old business.

Item #9 No new business.

Item #10 Next meeting will be held Friday, December 9, 2016 at 10 am at the Murray City Hall, Council Chambers, 5025 South State Street, Murray, UT 84107.

Meeting adjourned by Chair Don Adams.